

Context and Background

The Library

The J. Murrey Atkins Library at the University of North Carolina at Charlotte (UNC Charlotte) serves over 21,000 undergraduates and over 4,000 graduate students. Apart from the sole branch library (Arts & Architecture), all of the resources are housed in the main building. This includes those for the College of Health & Human Services, which were the focus of this project.

The Fellowship

During the summer of 2016, the Atkins Library offered six eleven-week full-time fellowships for graduate LIS students. One of these projects focused on assessment of the Health & Human Services resources. A library-wide rightsizing project was being planned, and this project acted as a pilot for developing an organized deselection procedure. It also included recommendations of electronic resources. The overall priority was improved currency of the collection, which is especially important in the health sciences. The fellow worked with the collection development librarian and the Health & Human Services librarian to develop a process that could then be applied to other subjects.

Side Project: Collection Development Policies

To establish a long-term philosophy of consistency and transparency, policies were drafted. These would ultimately go on the library's website as public documents as well as providing guidelines for purchasing and weeding decisions.

General Collection Development Policy

- -Based on library and university mission statements
- -Outlined general procedure
- -Covered workflow, preferred formats, general selection criteria
- -Linked to existing policies such as Donations and Weeding

Subject Policy Templates

- -Addressed specifics without repeating general policy
- -Designed for easy adoption by other subject librarians
- -Ensured consistency in content and format

Efficient Deselection and Other Stories

A Fellowship at UNC Charlotte

S. G. Krueger

Main Project: Deselection

At the time of the fellowship, the Atkins Library was planning a large-scale deselection project that would ultimately incorporate the whole collection. The fellow developed a process for efficient deselection of the more obvious candidates. The Library of Congress call number range R was used as a pilot, as this covered most of the health sciences resources that had been the focus of the fellowship. Most of the filtering and sorting was done with Microsoft Excel, though other programs would also be effective.

Reasons for Deselection Project

- -Remove obsolete titles and declutter collection
- -Make room for new materials
- -Free up space for study areas and offices

Information Used

Each record includes title, author, publisher, edition, publication date, acquisition date, shelving location, genre, call number, holdings, format, number of checkouts, last checkout, OCLC number, and barcode. Future projects might consider adding genre, if that information is available, to allow for further filtering options.

Figure 1: Spreadsheet of Duplicate titles

14 A c	cancer source book for nurses /		Publisher 🔻	Edition 🔻	Pub Data									
14 A c	-	Varriachia Clau			rub Date *	Acquired 🔻	Shelving Location 🔻	Call Number 🔻	Holdings 🔄	Format	Checkouts 🔻	Last Checked Out 🔻	OCLC Number 🔻	Item Barcode 🔻
	1 1 6	varricenio, ciau	American Ca	r 7th ed.	1997	8/22/1999	General Collections	RC266 .C3564 19		Book	5	12/8/2007	35110176	1000762572
15 A C	cancer source book for nurses /	Varricchio, Clau	Jones and Ba	8th ed.	2004	8/9/2004	General Collections	RC266 .C3564 20		Book	2	5/5/2007	53831395	1001101169
13 7 6	compendium of neuropsycholog	Spreen, Otfried.	Oxford Unive	2nd ed.	1998	8/22/1999	General Collections	RC386.6.N48 S67	'	Book	5	7/18/2008	35235727	1000835458
16 A c	compendium of neuropsycholog	Strauss, Esther.	Oxford Unive	3rd ed.	2006	1/26/2007	General Collections	RC386.6.N48 S67		Book	10	7/1/2014	61130794	1000921112
17 A h	nistory of public health /	Rosen, George,	Johns Hopkin	n: Expanded	1993	1/9/2001	General Collections	RA424.R65 R68 1		Book	4	10/14/2010	27729235	1000862639
18 A h	nistory of public health /	Rosen, George,		Revised e	2015	6/2/2015	General Collections	RA424.R65 R68 2		Book	1	4/8/2016	878915301	1001352602
25 A n	nuts-and-bolts approach to teac	Novotny, Jeanne	Springer Pub.	. 3rd ed.	2006	10/4/2006	General Collections	RT71 .N66 2006		Book	2	7/20/2009	67817142	1001174223
26 A n	nuts-and-bolts approach to teac	Griffin, Mary T.	Springer Pub	4th ed.	2012	11/30/2011	General Collections	RT90 .N68 2011		Book	0		701014751	1001323009
65 A s	slant of sun : one child's courag	Kephart, Beth.	Norton,	1st ed.	1998	8/22/1999	General Collections	RJ135 .K46 1998		Book	1	2/27/2008	37981067	1000864755
66 A s	lant of sun : one child's courag	Kephart, Beth.	Norton,	1st ed.	1998	8/22/1999	General Collections	RJ135 .K46 1998		Book	0		37981067	1000848481
81 A s	source book of nursing research	Downs, Florence	F.A. Davis Co	Ed. 2.	1977	8/21/1999	Ground Floor Compac	RT81.5 .D68 197	;	Book	0		2798559	1000065782
82 A S	Source book of nursing research	Downs, Florence	F.A. Davis,	Ed. 3.	1984	8/21/1999	Ground Floor Compac	RT81.5 .S68 1984		Book	0		9683417	1000017703
109 A s	strange virus of unknown origin	Leibowitch, Jaco	Ballantine Bo	o 1st Ballan	1985	8/21/1999	General Collections	RC607.A26 L44 1		Book	1	5/4/2004	12330096	1000174382
110 A s	strange virus of unknown origin	Leibowitch, Jaco	Ballantine Bo	o 1st Ballan	1985	8/21/1999	General Collections	RC607.A26 L44 1		Book	1	5/9/2004	12330096	1000237499
114 AA(CN protocols for practice.	Burns, Suzanne	Jones and Ba	a 2nd ed.	2007	9/7/2006	General Collections	RC735.R48 A33 2	2	Book	0		64444052	1001173201
115 AA(CN protocols for practice.	Molter, Nancy (Jones and Ba	2nd ed.	2007	4/20/2009	General Collections	RT120.I5 A1735		Book	1	1/11/2012	84730094	1001249583
118 AC	SM's exercise management for	American Colle	Human Kinet	ti 2nd ed.	2003	7/23/2003	General Collections	RM725 .A3 2003		Book	21	12/2/2014	49711847	1000920044
119 AC	SM's exercise management for	Durstine, J. Larr	Human Kinet	i 3rd ed.	2009	4/16/2015	General Collections	RM725 .A3 2009		Book	2	11/29/2015	312625432	1001380515
140 AC	SM's guidelines for exercise tes	American Colle	Lippincott W	i 6th ed.	2000	2/6/2003	General Collections	RC684.E9 A45 20		Book	4	7/3/2013	42925602	1000925651
141 AC	SM's guidelines for exercise tes	American Colle	Lippincott W	i 8th ed.	2010	1/7/2013	General Collections	RC684.E9 .A45 2	(Book	5	8/27/2014	226357694	1001318985
171 AC	SM's guidelines for exercise tes	Pescatello, Lind	Wolters Kluw	v 9th ed.	2014	11/2/2014	General Collections	RC684.E9 A37 20		Book	5	3/1/2016	811318233	1001330213
172 AC	SM's resource manual for Guide	Roitman, Jeffrey	Lippincott W	i 4th ed.	2001	11/9/2002	General Collections	RM725 .R42 200	1	Book	18	2/20/2014	45500338	1001215729
173 AC	SM's resource manual for Guide	Kaminsky, Leon	Lippincott W	i 5th ed.	2006	8/11/2005	General Collections	RM725 .R42 200		Book	29	3/4/2014	57283850	1001142377
174 AC	SM's resource manual for Guide	Swain, David P.	Wolters Kluw	v 7th ed.	2014	11/2/2014	General Collections	RM725 .R42 201	4	Book	5	11/29/2015	793572193	1001330175
175 Ada	All Duplicate Copie		Older Edition, 0		Newer Edit	0/22/1000	(+)	DIEED NAE 1006	: 1	Pools	0		22020027	1000701076

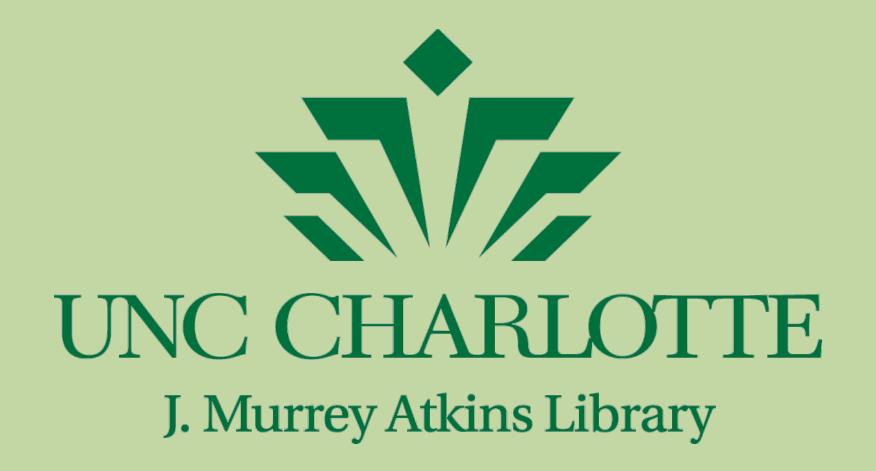
This list was filtered and color-coded to show redundant titles. If a record is highlighted in blue, the library owns a more current edition of it.

If a record is highlighted in green, the library owns multiple copies that do not circulate often.

Figure 2: Spreadsheet of Old and Unused Titles

Title	Author	Publisher	Edition	Pub Date	Acquired	Shelving Location	H Call Number	Holdings	Format	Chackoute	OCLC Number	M Itom Barood
The medical almanac : a calendar of dates of	<u> </u>		Edition	1992	8/22/1999	General Collections7th Floor	R104 .A33 1992	_			24321782	1000543643
	-			1992					Book	0		1000343643
Medicine, science, and society : symposia cel		Wiley,			8/21/1999	Ground Floor Compact Shelving					10998119	
Man's image in medicine and anthropology.	Institute on Social and				8/21/1999	Ground Floor Compact Shelving			Book	0	14619217	1000168034
Clinical symposia anthology /	Walton, J. Harold.	Ciba Pharmaceutical Co.,			8/22/1999	Ground Floor Compact Shelving			Book	0	4976125	1000442524
Editorial research reports on medical issues.		Congressional Q		1972	8/21/1999	Ground Floor Compact Shelving			Book		508462	1000071517
Bibliotheca medica: physician for tommorow.				1966	8/21/1999	Ground Floor Compact Shelving			Book	0	415063	1000033464
Mainstreams of medicine; essays on the socia	King, Lester S.	Published for the	Universit	1971	8/21/1999	Ground Floor Compact Shelving			Book	0	141634	1000033472
The amazing world of medicine.	Wright, Helen,	Harper		1961	8/22/1999	Ground Floor Compact Shelving	R111 .W7		Book	0	385699	1000391341
0 The doctors' dilemmas.	Lasagna, Louis,	Harper		1962	8/22/1999	Ground Floor Compact Shelving	R114 .L34		Book	0	1416553	1000442523
1 Obras completas /	MaranÌfoÌn, Gregorio,	Espasa-Calpe,		1966	8/22/1999	Ground Floor Compact Shelving	R114 .M28	V.1	Book	0	387362	1000391340
2 Obras completas /	Maranìfoìn, Gregorio,	Espasa-Calpe,		1966	8/22/1999	Ground Floor Compact Shelving	R114 .M28	V.2	Book	0	387362	1000391339
3 Obras completas /	Maranìfoìn, Gregorio,	Espasa-Calpe,		1966	8/22/1999	Ground Floor Compact Shelving	R114 .M28	V.3	Book	0	387362	1000391338
4 Obras completas /	Maranìfoìn, Gregorio,	Espasa-Calpe,		1966	8/22/1999	Ground Floor Compact Shelving	R114 .M28	V.4	Book	0	387362	1000391337
5 Osler's "a way of life" and other addresses, w	Osler, William,	Duke University	Press,	2001	2/13/2002	General Collections7th Floor	R114 .O84 2001		Book	0	46359372	1000999300
6 Osler's "a way of life" and other addresses, w	Osler, William,	Duke University	Press,	2001	8/19/2002	General Collections7th Floor	R114 .O84 2001		Book	0	46359372	1001016028
7 Doctor in medicine: and other papers on profe	Smith, Stephen,	Arno Press,		1972	8/21/1999	Ground Floor Compact Shelving	R117 .S76 1972		Book	0	340962	1000071518
8 To live and to die: when, why, and how /	Williams, Robert Hard	Springer-Verlag,		1973	8/21/1999	Ground Floor Compact Shelving	R117 .W54		Book	0	589992	1000033468
9 Ethical issues in biomedical publication /	Jones, Anne Hudson.	Johns Hopkins U	niversity F	2000	7/28/2000	General Collections7th Floor	R118 .E889 2000		Book	0	42290452	1000937558
0 IT for health professionals /	Gurbutt, Russell.	Whurr,		2001	6/7/2002	General Collections7th Floor	R118 .G87 2001		Book	0	47119330	1001009903
1 Consumer health resource centers : a guide to	Longe, Mary E.	American Hospit	al Pub.,	1998	11/9/1999	General Collections7th Floor	R118.2 .L66 1998		Book	0	38199707	1000835397
2 Performance improvement in health informati	Rudman, William J.	Saunders,		1997	8/22/1999	General Collections7th Floor	R118.2 .R83 1997		Book	0	35723691	1000754861
3 Federal health information resources /	Day, Melvin S.	Information Reso	ources Pre	1987	8/22/1999	Ground Floor Compact Shelving	R118.4.U6 F43 1987		Book	0	15249306	1000405096
4 How to search the medical sources /	Livesey, Brian.	Gower,		1989	8/22/1999	General Collections7th Floor	R118.6 .L58 1989		Book	0	18873298	1000424685
5 Documentation planning for the U.S. health ca	Krizack, Joan D.	Johns Hopkins U	niversity F	1994	8/22/1999	General Collections7th Floor	R119.8 .D63 1994		Book	0	30028090	1000619928
Cupar caarghars on haalth P. madising +the ar	Datuilar Sucan M	CuborAgo Books		2000	1/22/2002	Canaral Callactions 7th Floor	D110 0 D496 2000		Poole	n	44267902	1001021060

This list was filtered to show only titles with no circulation and publication dates before 2007.



Side Project: Health Sciences Electronic Resources Surveys

Two surveys were designed to learn more about what databases and other electronic resources were being used by the UNC Charlotte patrons and by other programs. Some of the questions are summarized below.

Survey 1: Health sciences librarians at peer institutions

- -What resources do patrons use the most?
- -What resources would the librarians like to own in future?
- -What would librarians recommend to other libraries with similar programs?

Survey 2: UNC Charlotte Health & Human Services faculty

- -What resources do faculty and their students use the most?
- -How do faculty promote electronic resources to students?
- -What resources would faculty like the library to purchase?

Next Steps

-Consider deselection candidates from spreadsheets. Withdraw titles as appropriate.

-Apply procedure to other areas (with adjustments by subject librarians as necessary).

-Disperse electronic resources survey to faculty.

-Complete subject collection development policies.

-Establish ongoing deselection procedure, based on lessons learned from the large one-time project.

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