



The Review:

a tool for change

The Roosevelt Institution takes students' ideas out of the filing cabinet and places them on the desks of reporters, civil servants, and politicians so that students' ideas change public policy. Students produce relevant and groundbreaking policy work every day—through classes, independent research, and undergraduate and graduate theses—but their ideas rarely reach the national discourse. One of the ways Roosevelt brings the innovative ideas of brilliant students to an audience capable of influencing public policy is through its national student research journal, the *Roosevelt Review*, an annual journal containing the finest student policy research conducted in America. Accepting submissions from colleges throughout the country, Roosevelt chooses the best student research from all academic fields. Once published, *The Review* is distributed to state and federal legislators and agencies, as well as advocacy groups and other think tanks.

The Roosevelt Review is devoted to publishing high quality research, analysis, and policy proposals by graduate and undergraduate students. It aims to give policymakers access to untapped student intellectual capital and, at the same time, leverage the Roosevelt Institution's brand to build connections between students and policymakers with common interests. While the primary mission of the Roosevelt Review is to present innovative policy proposals, it is also interested in research that analyzes and clarifies present modes of thinking about policy issues.

After a successful debut of the Roosevelt Institution's first Review and about a year of productive growth throughout the country, the Roosevelt Institution is beginning the submission process for its second Review. This handbook intends to clarify the submission process and make it more accessible for all interested in applying to be published. In addition, through handouts, instructions and sample emails provided here, we hope to make soliciting material for the review from your chapter and school easy. We want to take your and your school-mates' ideas to the top, and there is no better way to affect the policy-making process than to have your published work brought to the desks of our country's legislatures.



How to Submit:

Qualifications and Instructions

Submissions are encouraged not only from political science and international relations, but diverse fields from conservation biology to education, from technology to religion, from media to feminist studies. Prospective papers will be reviewed by students, professors, and policymakers and selected for publication over the summer.

Articles are selected for originality, relevance, and readability. As a general guideline, articles should be mid-length analysis pieces of between 10 and 25 pages double spaced, and must include a bulleted executive summary of 250 to 400 words. All submissions will be subject to double-blind review. Manuscripts prepared in a way that compromises this will be returned for revision prior to review. Publications decisions are based on the recommendations of members of the journal's editorial board or on those of other qualified reviewers. Comments will be sent to the author submitting the paper along with a letter from the editor conveying the decision whether or not to publish. The Roosevelt Review endeavors to provide constructive and developmental feedback to authors within two months of the appropriate submissions deadline. Publication decisions will be made after no more than one major revision for manuscript content. The quality and development of initial submissions will thus greatly affect their likelihood of publication. Manuscripts are considered for publication on the understanding that their contents and contributions have not been published and are not under consideration for publication elsewhere.

All submissions or questions should be sent to review@rooseveltinstitute.org by **Dec 20th**. This email should be sent with two electronic copies of the submission: one file (whose name includes the word "author") with the author's name, school, and full contact information, and one file (whose name includes "no-author") without this information.

For notes on preferred style, please see the Modern Language Association's Style Manual for all matters save notes and citations. For notes and citations, please see the Chicago Manual of Style.



Spread the word:

Some sample materials to help involve your chapter and school

Some of the best ways to involve your chapter (and school) is through emails and flyer ads. The following are some examples of these that may in formulating ways to get the word out about the submission process to the Review.

[Sample Email]

About the Roosevelt Review

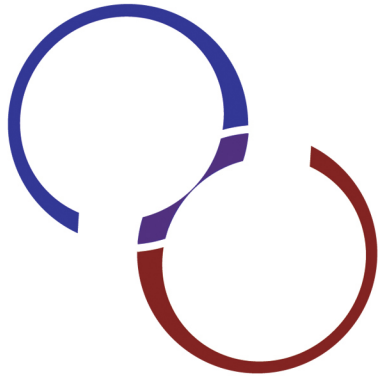
The Roosevelt Review is the flagship annual publication of the Roosevelt Institution (rooseveltinstitution.org) which showcases the policy-relevant research of undergraduates and graduate students across the country and internationally. It aims to give policymakers access to under-tapped student intellectual capital and, at the same time, leverage Roosevelt's brand to build connections between students and policymakers with common interests.

It will not only be a line-item for a student's resume, like any other publication, but carries with it the Roosevelt Institution's organizational muscle. Besides distributing to state, local, and national policymakers, advocacy organizations, and other think tanks, we actively seek out the audience relevant to each submission and, if necessary, set up meetings to read policymakers the work and put them in contact with the students for further cooperation.

We have the access to make this happen: The first issue was delivered to every legislative office in DC, and over 200 attended accompanying press luncheon on Capitol Hill. Submissions are encouraged not only from political science and international relations, but a range of subjects, from conservation biology to education, from technology to religion, from media to feminist studies. Articles will be chosen for originality, relevance, and readability. As a general guideline, articles should be mid-length analysis pieces of between 10 and 25 pages double spaced, and must include a bulleted executive summary of 250 to 400 words -- full theses are typically too long, but summaries or policy-recommendations are highly encouraged. Prospective papers will be refereed by an editorial board composed of students, professors, and policymakers and selected for publication over the summer.

Submissions should be sent by December 20 to review@rooseveltinstitution.org. For details, please visit rooseveltinstitution.org. If you are considering submitting your research, please email publications@rooseveltinstitution.org about your topic and we'll give you more information.

hundreds of pages
thousands of student ideas
every progressive policymaker in the country



ROOSEVELT REVIEW

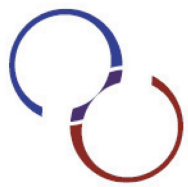
The Roosevelt Review, a national progressive policy review made up of the best ideas from college minds across the country, is set to publish this semester.

It's your **research, creativity, and articles** we're looking for!

Now is the time to submit your research articles to be considered for the Roosevelt Review.

Submit to: review@rooseveltinstitution.org

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The Roosevelt Review

Roosevelt's National Student Research Journal

Possible Topics:

- Clean Politics & Voting Rights
- Economic Opportunity
- Education & Learning
- Feminism
- Health & Human Services
- International Development, Democracy, & Health
- International Security
- Justice
- Progressive Religious Perspectives
- Race & Immigration
- Science & Technology
- Sexual Orientation
- Environment & Energy
- Media
- Other topics are welcome

What Is It:

One of the ways Roosevelt brings the innovative ideas of brilliant students to an audience capable of influencing public policy is through its national student research journal, *The Roosevelt Review*. This 100 to 200 page, annual journal contains the finest student research conducted in America. Accepting submissions from colleges throughout the country, Roosevelt chooses the best student research from all academic fields.

The Selection Process:

Selection is conducted by *The Review's* Selection Committee, a diverse group of scholars from all subjects, containing some of the leading minds in academia. Selection Committee members not only choose which articles are published in *The Review*, they fully endorse all papers they select, giving these papers' their own outstanding reputation.

Promoting Your Ideas:

Once published, *The Review* is distributed to state and federal legislators and agencies, as well as advocacy groups and other think tanks. Over the summer, Roosevelt dedicates the full weight of its national organization to promoting *The Review* so that politicians, government agencies, and the media not only take notice, but actually use student's ideas.

Submit To: review@rooseveltinstitution.org

Articles will be chosen for originality, relevance, and readability. As a general guideline, articles should be mid-length analysis pieces of between 10 and 25 pages double spaced, and must include a bulleted executive summary of 250 to 400 words.

www.rooseveltinstitution.org

Deadline: Dec 20th