



CITations

August 23, 2002

No. 79

CITations is a report featuring information technology-related news of interest to UNC-Chapel Hill faculty members, graduate instructors and the staff who support them. *CITations*, published twice a month, is an electronic service of the ITS Center for Instructional Technology.

[September Classes Offered by the Center for Instructional Technology](#)

[Residence Hall Laptop Courses: Taking Training to Students](#)

[Campus Events Calendar Demonstration](#)

[ATN Courses Online Registration](#)

[ATN Training Center Classes for September 2002](#)

[Web Accessibility Website Revised](#)

[myUNC Portal Expected to Roll Out This Fall](#)

[CTL Fall 2002 Campus Reading Groups](#)

[UL Media Resource Center](#)

[Internet Impact Working Group](#)

[Internet Multimedia Conferencing](#)

[ITRC Tip: Color Coding Excel Sheet Tabs](#)

[CITations Tips Archive](#)

[Conference Announcements](#)

[2002 CITations Publication Schedule](#)

[How to Subscribe or Unsubscribe to CITations](#)

SEPTEMBER CLASSES OFFERED BY THE CENTER FOR INSTRUCTIONAL TECHNOLOGY

Options for Creating a Course Site

Have you considered creating a course web site but don't know where to start? Are you thinking about making significant changes to your current course site and want to consider new options? This demonstration course will acquaint faculty and teaching assistants with current resources available for (1) setting up course web space and (2) creating content for the web. The differences between building customized, homegrown course sites and Blackboard course sites will be covered. Beginners welcome!

Date and time:

Thursday, September 12; 10:00 a.m. - 12:00 p.m.; #C105-013

Introduction to Blackboard 5.5

This course is designed for instructors, teaching assistants, and IT support staff interested in learning the basics of 1) posting content to Blackboard sites, 2) using Blackboard's communication tools, 3) customizing sites, and 4) controlling access to them. Blackboard's strengths and limitations as a courseware platform will also be discussed. No previous experience using Blackboard is necessary. Attendees are encouraged to bring their course materials with them on disk.

Dates and times:

Wednesday, September 4; 2:00 p.m. - 4:00 p.m.; #C106-030

Tuesday, September 10; 10:00 a.m. - 12:00 p.m.; #C106-030

Thursday, September 19; 12:00 p.m. - 2:00 p.m.; #C106-030

Monday, September 23; 11:00 a.m. - 1:00 p.m.; #C106-030

Blackboard Online Gradebook and Assessments

This course comprehensively explores Blackboard's Online Gradebook and Assessment Manager tools. The course is designed for instructors, teaching assistants, and IT support staff who have a good working knowledge of Blackboard but want to learn more about the strengths and limitations of these tools.

Dates and times:

Wednesday, August 28; 3:00 p.m. - 5:00 p.m.; #CI07-010

Thursday, September 26; 3:00 p.m. - 5:00 p.m.; #CI07-011

To register call the ATN Training Center at 962-1160 and give the registrar the following information: your complete name, department, affiliation (faculty, staff, or student), daytime telephone number, and the course number. On September 3, you'll be able to register for these classes using the new ATN Training Center's online registration system (see article below).

RESIDENCE HALL LAPTOP COURSES: TAKING TRAINING TO STUDENTS

ATN Training offers courses to all faculty, students, and staff throughout the year. (See <http://www.unc.edu/atn/training/schedule/schedule.html> for the current schedule.) During the Fall 2002 semester, in addition to our regular courses, ATN Training will also offer students a series of courses in the South Campus residence halls. Classes will take place in September and October. Courses offered to students include:

"I Didn't Know My Laptop Could Do That" -- a series of 3 classes Covers basics of laptops, the computer's Control Panel, and network connection.

"Don't Get Played" -- a series of 2 classes Covers computer virus protection, file backups, file sharing, and protection from hackers.

"Kicking A** in Class" -- a series of 4 classes Covers using MS Word, PowerPoint, and Excel for class assignments and projects.

You can direct your students to <http://www.unc.edu/atn/training/schedule/schedule.html#cci> for more details.

CAMPUS EVENTS CALENDAR DEMONSTRATION

All students, faculty, and staff are invited to attend a Carolina Calendar demonstration session on Tuesday, August 27 from 1:30 p.m. to 2:30 p.m. in Toy Lounge of Dey Hall. The demonstration will include a question and answer session.

Carolina Calendar provides one central source for finding timely, authoritative information on campus events for students, faculty, staff, and the public. The calendar features the ability for users to subscribe to email lists notifying them when certain types of events are posted to the calendar so that they can instantly learn about events of interest to them. Also, event planners can check the calendar before scheduling a major event to avoid conflicts.

If you want to know more about how to find events on campus of interest to you, or if you are part of a campus organization or department and you frequently hold events open to the public or to any part of the campus community, attend this demonstration to find out more about Carolina Calendar.

ATN COURSES ONLINE REGISTRATION

Availability of the new online registration for ATN Training Center courses (announced in the August 9 issue of CITations) has been postponed until September 3 to allow for additional testing of the process. Beginning the morning of September 3, it will be available at the <http://help.unc.edu/> website. Click on the "Training" topic under the "Browse by Topic" section. There you will be able to browse through the available courses and, using your Onyen and password, sign up for those courses that you wish to attend.

ATN TRAINING CENTER CLASSES FOR SEPTEMBER 2002

The September 2002 ATN Computer Training Class Schedule is now available at <http://www.unc.edu/atn/training/schedule/schedule.html> ATN's computer classes are open to UNC-Chapel Hill faculty, staff, undergraduates, and graduate students.

New class offered:

Conferencing

Learn how to: select the right videoconferencing client for your needs, register your account, dial in and out of zone, use point-to-point, include ad-hoc users, troubleshoot, use videoconferencing etiquette, and find help.

Tuesday, September 3; 10:00 a.m. - 12:00 p.m.; Course #MP01-084

Thursday, September 12; 10:30 a.m. - 12:30 p.m.; Course #MP01-085

Monday, September 23; 10:00 a.m. - 12:00 p.m.; Course #MP01-086

WEB ACCESSIBILITY WEBSITE REVISED

The UNC-Chapel Hill web accessibility website has recently undergone major revisions this month. Guidelines for making electronic materials available to users with disabilities have been greatly expanded and now include information on handling many more types of content, especially multimedia materials. You can check it out at <http://www.unc.edu/webaccess/>

MYUNC PORTAL EXPECTED TO ROLL OUT THIS FALL

The myUNC Portal for Carolina is currently in development, but we need your input. If you would like to become a beta tester, you are welcome to login with your Onyen ID to <http://my.unc.edu/> and begin testing.

To make the Portal richer and more useful to faculty and students, tell us about websites and applications (internal or external to UNC-Chapel Hill) that aren't currently available in the Portal so we can add them to the Portal's resources.

If you have questions or any problems logging in, contact Lori Casile at 962-1230 or lori_casile@unc.edu.

CTL FALL 2002 CAMPUS READING GROUPS

The Center for Teaching & Learning invites you to participate in the Fall 2002 CTL Campus Reading Groups. Our everyday acts of teaching and learning take place amidst complex social settings, policy decisions, and institutional changes. Taking time to read and talk about current issues in education can be invigorating for all members of the University community. As part of the Center for Teaching and Learning's mission to promote dialogue on teaching and learning, we invite interested faculty, students, and staff to participate in one or more of the following campus reading groups during Fall 2002. Each group will discuss a different book each month. You are encouraged to attend as many discussions as you can and are welcome to participate in more than one group.

Reading Group 1: Teachers and Learners in the Information Age

Time: 3:00 p.m. - 4:15 p.m.

Dates: September 19, October 17, November 14, December 12 (Thursdays)

What does being digital mean for who we are, as teachers, learners, and citizens? How are what and how we know transformed by computers, networks, and emerging technologies? How are new technologies transforming our idea of the university?

Reading Group 2: Teaching North Carolina

Time: 3:15 p.m. - 4:30 p.m.

Dates: September 24, October 22, November 19, December 17 (Tuesdays)

How can the complexity of North Carolina's history, art, politics, economy, culture, and environment inspire teaching and learning? What are the challenges and rewards of teaching about the South in the South?

Reading Group 3: Feminism and the Classroom

Time: 3:15 p.m. - 4:30 p.m.

Dates: September 18, October 16, November 13, December 11 (Wednesdays)

What does feminism mean for us as teachers and learners? What does a feminist classroom look like? What does it mean to practice feminist pedagogy? How do different disciplines integrate feminist content?

Reading Group 4: Community and Campus

Time: 12:00 noon - 1:15 p.m.

Dates: September 26, October 24 and November 21 (Thursdays)

What responsibilities do universities have to their communities? What are the challenges and rewards of engaging in community-based research and learning? What does a sustainable university-community relationship look like? Perhaps you are already engaged in community-based research, or maybe you are intrigued by the possibilities of experiential learning in community settings.

For a complete description of each group, to register for any group, and to learn more about September book selections, see <http://ctl.unc.edu/reading/>

UL MEDIA RESOURCE CENTER

The Media Resources Center (MRC), part of the R. B. House Undergraduate Library, serves the instructional and curricular needs of the University community and the individual study, scholarship, cultural enrichment, and recreation needs of UNC-Chapel Hill students, faculty, and staff. The collection contains more than 10,000 film titles on 16mm, VHS, laser disc and DVD, hundreds of screenplays, popular music on both LP and CD, and over 2000 audio books. The MRC provides viewing and listening facilities for in-house use, a digital media lab open to students and faculty, and reserves for media materials.

MRC offers a free video transfer service (16mm, PAL, SECAM, and NTSE to VHS; VHS to PAL, SECAM, and NTSE) for borrowers who are willing to allow up to one month for completion of the transfer. The facilities also allow for self-service media duplication and creation (VHS, mini DV, CD, DVD).

For more information, contact the Media Resources Center, lower level, UL

tel: 962-2559

email: nonprint@email.unc.edu

Web: <http://www.lib.unc.edu/house/mrc/>

INTERNET IMPACT WORKING GROUP

Through December 2002, the Odum Institute Internet Impact Working Group will meet on the second Wednesday of each month at 11:00 a.m. - 12:00 noon in Room 215 Manning Hall.

The Internet Impact Working Group serves as a forum for interdisciplinary investigations on two fronts: how the Internet and associated technologies are applied in social science research and what impact the Internet is having on institutions and the lives of individuals.

You can join the group's announcement and discussion list by linking to <http://mail.unc.edu/lists/read/subscribe?name=internetimpact>

INTERNET MULTIMEDIA CONFERENCING

Effective August 14, 2002, Internet Multimedia Conferencing (IMC) became an ATN service, fully supported through the IT Response Center. The purpose of this service is to support the growing demand for interactive video teleconferencing in support of research collaboration, instruction, and general administrative use. For more details, go to http://www.unc.edu/video/ip_conferencing/index.html

ITRC TIP: COLOR CODING EXCEL SHEET TABS

There is a new feature in Microsoft Excel XP that allows you to color-code sheet tabs for identification or grouping of related sheets. Here's how:

1. Select the sheets you want to color by holding down the CTRL key and clicking the tabs.
2. On the Format menu, point to Sheet, and then click Tab Color. (You can also right-click the sheet tab and then click Tab Color.)
3. Click the color you want and then click OK.

For more computing assistance, contact the Information Technology Response Center, Undergraduate Library.
Walk-in Hrs: 7:30 a.m. to 5 p.m.

Submit a help request on the Web: <https://www.unc.edu/ar-bin/websub/index.pl>

Tel: 962-HELP -- 24 hours/7 days a week

Email: help@unc.edu

ITRC website: <http://www.unc.edu/atn/itrc/>

CITations Tips Archive

The ITRC, CBT, and Lyris tips published in *CITations* are archived on the Web, so you can locate tips without having to search through all the back issues. The tips archive is at <http://www.unc.edu/cit/citations/tips.html>

CONFERENCE ANNOUNCEMENTS

Stay informed about technology conferences with the CIT's "Education Technology and Computer-Related Conferences"

at <http://www.unc.edu/cit/guides/irg-37.html> and "Calendar of World-Wide Educational Technology-Related Conferences, Seminars, and Other Events." The calendar is at <http://confcal.unc.edu:8086/>

2002 CITATIONS PUBLICATION SCHEDULE

September 13 & 27

October 11 & 25

November 8 & 22

December 6 & 20

CITations welcomes announcements from all UNC-Chapel Hill campus organizations involved in instructional and research technology. To have an announcement considered for publication in *CITations*, send email to Carolyn Kotlas, kotlas@email.unc.edu or call 962-9287. The deadline for submissions is noon the day before the publication date.

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CITations is published twice a month by the Center for Instructional Technology. Back issues are available on the CIT website at <http://www.unc.edu/cit/citations/>

For more information about the CIT, see our Website at <http://www.unc.edu/cit/> or contact our office at 962-6042.

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