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## CITations

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*CITations* is a report featuring information technology-related news of interest to UNC-Chapel Hill faculty members, graduate instructors and the staff who support them. *CITations*, published twice a month, is an electronic service of the Center for Instructional Technology.

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### CONSIDERIT BLOG

At the April 2nd ITS Center for Instructional Technology's ConsiderIT session "Engaging Students with Blogs" a participant suggested setting up a blog for ConsiderIT. CIT has done just that. You can check it out and add a comment at <http://www.unc.edu/cit/blogs/considerit/>. You will need an Onyen and password to access the blog.

"ConsiderIT with Colleagues -- Teaching with Technology at UNC-Chapel Hill" is a series sponsored by the Center for Instructional Technology. Faculty, TAs, and staff are invited to share and discuss selected teaching and learning issues related to technology. For descriptions of previous talks in the series, see <http://www.unc.edu/cit/considerit/>.

-- Lori Mathis, Instructional Applications Manager  
ITS Center for Instructional Technology  
962-8256 / [mathis@email.unc.edu](mailto:mathis@email.unc.edu)

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### SUMMER WORKSHOPS ON SETTING UP YOUR BLACKBOARD SITE(S)

The workshop, "Setting Up Your Blackboard Site(s)," will help you to begin preparing your Blackboard site for the upcoming semesters. The CIT has scheduled several sessions of this workshop in June, July, and August.

Agenda: Brief workshop overview; Hands on: controlling access, uploading course materials, making links to external sites, customizing navigation; Brief overview and discussion of Blackboard's communication; Hands on: topics of individual interest; Wrap up discussion: where do I go from here?

Workshop facilitators will answer individual questions and provide assistance to attendees while they follow printed instructions during the two hands-on sessions. Because this is a work session only two hours in length, and it is designed for both novice and more experienced Blackboard users, we ask that you prepare for this workshop in the ways outlined below in the prerequisites. If you encounter any problems or have any questions, send a message to [blackboard\\_admin@unc.edu](mailto:blackboard_admin@unc.edu) or call 962-7842.

Audience: For Instructors, Teaching Assistants, and Support Staff

Prerequisites:

-- Verify that you have access to the sites that you'll be developing in the session. Follow the "Getting Started" instructions at <http://www.unc.edu/cit/bb/bb6/bb6gettingstartedinstructors.html>.

-- Begin preparing course materials to bring to the workshop. These materials can include Microsoft Word, PowerPoint, Excel, HTML, PDF, Flash, video and plain text files.

-- The lab computers do not have Zip drives. If you cannot bring your files on floppy disks, CD-ROM, or a USB memory key, let us know in advance so that we can help you determine the best method of getting access to your files while in the lab.

-- Explore three demonstration sites at <http://www.unc.edu/cit/bb/sitedemos/index.html> and consider how your site and the materials in it might be best organized.

See the ITS Training calendar at <http://help.unc.edu/tracs/> for dates and times and to enroll in a class.

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#### CLASSROOM DESIGN STAFF MEMBER'S EXPERTISE RECEIVES RECOGNITION

Mitchell Copeland, of ATN Multimedia Classroom Design, has received ICIA [International Communications Industries Association] Certification for Design of Audio-Visual Systems and Facilities. In 1996, Mitch became the first University employee (perhaps at any university) to receive ICIA Certification for Systems Installation. Today he is one of only ten professionals worldwide who hold both Installation and Design certifications from ICIA.

Find out more about Multimedia Classroom Design Services at <http://multimedia.unc.edu/>.

-- Joe Schuch, Department Manager

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#### ODUM INSTITUTE OFFERS SURVEY MANAGEMENT COURSE

The Odum Institute's Certificate Program in Survey Methodology is sponsoring "An Introduction to Survey Management" taught by Michael F. Weeks, a senior survey director at Research Triangle Institute. This two-day, free short course will focus on the application of project management principles and techniques to the management of survey research projects.

The course is intended for persons involved in the management of survey projects, whether as a project officer, a member of the project officer's staff, a grantee, or a contractor. The course assumes a basic working knowledge of survey design and operations.

When: Thursday-Friday, June 24-25, 9:00 a.m. - 5:00 p.m.

Where: Manning Hall, Room 14, UNC-Chapel Hill

Pre-registration: call 962-3061 before June 10th

For more information on the course and a tentative schedule, see <http://www2.irss.unc.edu/cpsm/docs/JPSM%20Flyer%20Info.pdf>.

The Odum Institute's Certificate Program in Survey Methodology is designed to provide students and working professionals with basic knowledge and skills for designing and conducting surveys and analyzing and reporting survey results. It introduces students to the vast and growing literature on survey research methods, and provides knowledge and skills to pursue employment in a variety of fields where survey research plays an important role. For more information on the UNC-Chapel Hill Certificate Program in Survey Methodology, see <http://www.irss.unc.edu/cpsm/cpsm.asp>.

For more information about the Odum Institute for Research in Social Science, see <http://www.irss.unc.edu/irss/>.

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#### IMPORTANT DATES FOR SUMMER SESSION I 2004 CAROLINA COURSE EVALUATIONS

June 1 -- Last day to select courses

June 7 -- Evaluation forms available for pick-up by subject coordinators

September 1 -- Evaluation forms for Summer Session I 2004 scanning are complete. Forms can be picked up, and results will be available.

If you have any further questions, contact Kathy Thomas (tel: 962-6042; email: [kathy\\_thomas@unc.edu](mailto:kathy_thomas@unc.edu)) or Billie Lindley (tel: 962-5283; email: [bcl@email.unc.edu](mailto:bcl@email.unc.edu)).

## CITations Tips Archive

The ITRC, CBT, and Listserv tips published in *CITations* are archived on the Web, so you can locate tips without having to search through all the back issues. The tips archive is at <http://www.unc.edu/cit/citations/tips.html>.

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## CONFERENCE ANNOUNCEMENTS

Stay informed about technology conferences with the CIT's "Education Technology and Computer-Related Conferences" at <http://www.unc.edu/cit/guides/irg-37.html> and "Calendar of World-Wide Educational Technology-Related Conferences, Seminars, and Other Events." The calendar is at <http://confcal.unc.edu:8086/>.

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## 2004 CITATIONS PUBLICATION SCHEDULE

January 9 & 23  
February 6 & 20  
March 5 & 19  
April 2 & 16  
May 7 & 21  
June 11 & 25  
July 9 & 23  
August 13 & 27  
September 10 & 24  
October 8 & 22  
November 5 & 19  
December 3 & 17

*CITations* welcomes announcements from all UNC-Chapel Hill campus organizations involved in instructional and research technology. To have an announcement considered for publication in *CITations*, send email to Carolyn Kotlas, [kotlas@email.unc.edu](mailto:kotlas@email.unc.edu), or call 962-9287. The deadline for submissions is 11:00 a.m. the day before the publication date.

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## HOW TO SUBSCRIBE OR UNSUBSCRIBE TO CITATIONS

*CITations* is published twice a month by the Center for Instructional Technology. Back issues are available on the CIT website at <http://www.unc.edu/cit/citations/>.

For more information about the CIT, see our Website at <http://www.unc.edu/cit/> or contact our office at 962-6042.

To subscribe to *CITations*, link to <http://mail.unc.edu/lists/read/subscribe?name=citations>.

To unsubscribe to *CITations*, send email to [listserv@unc.edu](mailto:listserv@unc.edu) with the following message:  
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